

LLC Formation Checklist

- ☐ Choose a name for your LLC.
- ☐ Appoint a Registered Agent
- ☐ File Articles of Organization
- ☐ Create an Operating Agreement
- ☐ Obtain an EIN
- ☐ Register for state and local taxes
- ☐ Open a business bank account
- ☐ Comply with ongoing state requirements
- ☐ Keep detailed records of meetings, finances, and decisions
- ☐ _____
- ☐ _____
- ☐ _____

